



City of Pataskala

Legislative Report to Council

Legislative Report

January 8, 2024 Council Meeting

Unfinished Business

- A. Ordinances
- B. Resolutions

New Business

- A. Ordinances

Consent Agenda

- 3. Motions
- 4. Resolution

➤ **RESOLUTION 2024-001 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A USE AGREEMENT WITH RENEW WELLNESS LLC.**

The City of Pataskala has office space available for rent in the City Hall building located at 621 W Broad Street. Renew Wellness LLC. has occupied the office of 2F previously and would like to renew their use agreement for an additional three-year term.

The terms of the use agreement are the same as the previous agreement, except for the fee for that space. After working with the Buildings and Grounds committee, the administration has decided to increase the rate for office space usage by 8% over previous years. Renew Wellness has requested a three-year usage agreement. For a three-year term, the rate per square foot is \$1.2064. The office is 748 square feet. Approval of this resolution will allow the City Administrator to enter into the use agreement with Renew Wellness LLC. for office 2F. The use agreement itself is attached to the resolution as "Exhibit A".

➤ **RESOLUTION 2024-002 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH OTIS ELEVATOR COMPANY TO COMPLETE THE 2024 ELEVATOR UPGRADE PROJECT**

The City of Pataskala operates and maintains an Otis elevator system for the City Hall building at 621 West Broad Street. Many components of that elevator system are outdated and need to be replaced or upgraded to remain in compliance with the most current elevator safety codes. Some of the components, however, are in good working

order and do not need to be replaced or upgraded (the car, power supply, oil lines and valves, spring buffers, etc.).

Even though the anticipated cost is above the \$75,000.00 competitive bid threshold, bidding is not applicable to this project. This contract is of a specialized nature, being that the components to be replaced or upgraded must be Otis components so that they can function properly with the components that do not need to be replaced. Not using Otis for this project would result in a full elevator system replacement at a significantly higher overall cost.

Otis has provided a quote of \$148,900.00 to make the necessary replacements and upgrades. The budget amount for this project was \$160,000.00. The administration is asking for authorization of \$160,000.00 to allow for contingency funds if additional work is required once the project begins. These funds are included in the 2024 Budget.