



## CITY OF PATASKALA

### POSITION DESCRIPTION

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<b>POSITION TITLE:</b>	Maintenance Worker
<b>HOURLY PAY RANGE:</b>	\$22.97 - \$26.64
<b>POSITION TERM:</b>	Full-Time
<b>DEPARTMENT:</b>	Public Service
<b>POSITION REPORTS TO:</b>	Street Superintendent
<b>FLSA STATUS:</b>	Non-Exempt
<b>CIVIL SERVICE STATUS:</b>	Classified

#### **JOB DESCRIPTION:**

##### **General Purpose of Position:**

This is a semi-skilled or skilled maintenance position within the City of Pataskala Public Service Department where work involves performing a variety of road, facility and park maintenance. Work includes, but not limited to, the use and operation of various hand tools, power tools, backhoe, trac hoe, mowers, rollers, chipper, dump trucks, sprayers and other equipment.

##### **Essential Functions of Work:**

*(May not include all duties performed)*

Work is performed under the general direction of the Public Service Superintendent, Crew Leader or the Public Service Director.

- Perform a wide variety of tasks including, but not limited to, landscaping maintenance, maintaining city grounds by mowing grass, trimming trees, spraying weeds, removing trash, painting, removing debris from roadway and city grounds, installs drainage tile, directs traffic, cleaning, and operating equipment.
- Operate dump trucks and snow plows, pick-up trucks, backhoe, skid steer, roller, loads and unloads trucks, sets out barricades and traffic control devices, operates a variety of hand-held tools (chain saws, jack hammers, weed-eaters), chipper, sprayers, mowers, and tractors. Removes ice, snow and debris from city roadways.
- Builds forms and pours/finishes concrete.

- Responds to emergency call-ins as needed.
- Responsible for cleaning and maintenance of shop and facilities.
- Performs road work as patching holes, crack sealing, spreads and levels asphalt, cleans ditches, mows right-a-ways, shovels dirt and gravel, chips brush, and performs a wide variety of similar tasks in roadside maintenance.
- Performs other duties as assigned.

## **MINIMUM REQUIREMENTS FOR ENTRY TO POSITION**

### **TRAINING AND EXPERIENCE**

- High school diploma or GED equivalent.
- Experience in construction or maintenance work, or combination of training and experience which provides the following knowledge, skills and abilities:
  - Knowledge of the methods, materials, and equipment and maintenance work.
  - Knowledge of the safe and correct use of hand and power tools and equipment common to the work.
  - Knowledge of the occupational hazards and safety precautions of the work.
  - Ability to understand and follow oral and written skills.
  - Ability to use and apply basic written and mathematical skills.
  - Ability to establish and maintain effective working relationships with others.
  - Ability to drive motor vehicles and operate commercial vehicles.
  - Ability to load and unload trucks with a frontend loader.
  - Ability to work outdoors in all types of extreme weather.
  - Ability to lift materials and other equipment and transport from one location to another.
  - Ability to climb ladders and stairs and equipment.
  - Ability to dig, bend and lift for patching pavement and repairs.

### **SPECIAL REQUIREMENTS**

- Must possess a valid driver's license.
- Must possess a valid Class B CDL at the time of appointment.
- Will be required to carry a cell phone and serve on a rotating call in schedule.
- Will be required to respond to snow and ice removal events
- Will be required to work evenings and weekends in case of emergencies

### **PHYSICAL REQUIREMENTS NOT OBVIOUS FROM ESSENTIAL FUNCTIONS**

- Must be able to perform heavy labor for extended periods of time in adverse weather conditions