



# CITY OF PATASKALA PLANNING & ZONING DEPARTMENT

621 West Broad Street, Suite 2A  
Pataskala, Ohio 43062

## CONSTRUCTION PLANS APPLICATION

*(Pataskala Codified Ordinances Chapter 1113)*

Property Information	
Project Name:	
Parcel Number:	
Zoning:	Acres:
Water Supply:	
<input type="checkbox"/> City of Pataskala	<input type="checkbox"/> South West Licking <input type="checkbox"/> On Site
Wastewater Treatment:	
<input type="checkbox"/> City of Pataskala	<input type="checkbox"/> South West Licking <input type="checkbox"/> On Site

Staff Use
Application Number:
Fee:
Filing Date:
Receipt Number:

Applicant Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Documents
<input type="checkbox"/> Application
<input type="checkbox"/> Fee
<input type="checkbox"/> Cover Letter
<input type="checkbox"/> Electronic Copies
<input type="checkbox"/> Construction Plans
<input type="checkbox"/> Storm Water Calcs.
<input type="checkbox"/> Sanitary Calcs.

Property Owner Information		
Name:		
Address:		
City:	State:	Zip:
Phone:	Email:	

Documents to Submit
<b>Construction Plans Application:</b> Submit one (1) copy of the Construction Plans Application.
<b>Fee:</b> Application fee of \$2,500.
<b>Construction Plans:</b> Submit two sets of reduced sized plans (11 x 17).
<b>Electronic Copy:</b> Provide an electronic copy of all items submitted as a Portable Document Format (pdf) file or other acceptable format on a USB drive, CD, or link to DropBox or other file sharing platform.
<b>Cover Letter:</b> Provide a cover letter detailing the contents and purpose of the Construction Plans submittal.
<b>Storm Water Calculations:</b> Submit one (1) copy of the Storm Water Report, including all calculations.
<b>Sanitary Calculations:</b> Submit one (1) copy of the Sanitary Calculations determining the sanitary sewer demand rates for the subdivision, including a tributary area map.

## Important Information

**Fee:** The \$2,500 application fee is applied to the review of the Construction Plans by the City Engineer.

**Construction Plans:** Pursuant to Section 1113.17 of the Pataskala Code, submitted Construction Plans must contain the following:

- a. Title sheet with vicinity map
- b. Typical sections including section depths, widths and material types
- c. Survey datum and basis of bearing with all horizontal and vertical control references and plan locations identified
- d. General notes
- e. Applicable standard drawings
- f. Plan and Profile sheets including:
  1. Plans and centerline profiles of proposed streets including the following minimum requirements:
    - i. Stationing that is independent for each street with station equations shown as needed
    - ii. Proposed grades
    - iii. Vertical and horizontal curves
    - iv. Pavement width
    - v. Right-of-way width
    - vi. Location and width of sidewalks and paths
    - vii. Location and size of all utilities
    - viii. Location of all street lights
  2. Plans and profiles of proposed sanitary and storm sewers including the following minimum requirements:
    - i. Stationing and offsets as necessary
    - ii. Alignment, slope, size, material and length of all pipes
    - iii. All manhole bottom and top of casting elevations
    - iv. All utility crossings
    - v. Proposed backfill type
  3. Plans and profiles of proposed water distribution system including the following minimum requirements:
    - i. Stationing and offsets as necessary
    - ii. Alignment, size and material of all pipes
    - iii. Locations and sizes of all valves, fire hydrants, trees, service lines, tees and other features as necessary
  4. Location and width of all proposed and existing right-of-way and easements
- g. Intersection details
- h. ADA compliance of pedestrian facilities
- i. Maintenance of traffic if applicable
- j. Soil and erosion control plan
- k. A fully detailed drainage and grading plan showing all existing and proposed storm sewers, manholes, catch basins, water courses, and underground structures within the tract and immediately adjacent thereto, with pipe sizes and grades, and waterway openings indicated thereon. The drainage plan shall show the method to be used for adequate routing of all storm water, including drainage outlets, storm water control devices, and other such data as may be required by the City Administrator or their designee.
- l. The following items shall accompany and be submitted with the Construction Plans:
  1. Cover letter detailing the contents and purpose of the submittal
  2. Storm water Calculations
  3. Sanitary calculations
- m. Required statements and signatures to be affixed on the Construction Plans
- n. Any other information determined to be necessary by the City Administrator or their designee

## Signatures

I certify the facts, statements and information provided on and attached to this application are true and correct to the best of my knowledge. Also, I authorize City of Pataskala staff to conduct site visits and photograph the property as necessary as it pertains to this Construction Plans application.

Applicant (Required):

Date:

Property Owner: (Required):

Date: