



Introduced: 11/04/24
Revised: 11/18/24
Adopted:
Effective:

CITY OF PATASKALA
ORDINANCE 2024-4487

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024.

WHEREAS, the City has been depositing the JEDD Infrastructure Fund receipts into a special revenue fund; and

WHEREAS, proper accounting for the receipts would be for the JEDD books to account for the receipts and to have custody of the funds; and

WHEREAS, the approved 2024 budget did not contain appropriations for the distribution of these funds in the Pataskala JEDD (204) fund; and

WHEREAS, the Police department had one of their cruisers involved in an accident and the vehicle was totaled by the insurance carrier; and

WHEREAS, the city received a total of ten thousand one hundred seventy-five dollars (\$10,175) as compensation for the loss of the cruiser; and

WHEREAS, the Police department would like to purchase a used replacement cruiser using the proceeds from the insurance claim; and

WHEREAS, the approved 2024 budget did not contain appropriations for the purchase of a replacement cruiser in the Police (208) fund; and

WHEREAS, the Utility department has experienced higher than expected water line breaks that require the use of third-party contractors to repair; and

WHEREAS, due to the increased quantity of water line breaks, the 2024 budget did not include sufficient appropriations to cover the increased repair costs and replacement parts requirements; and

WHEREAS, the Utility department has experienced a significant increase in the cost to purchase treatment chemicals; and

WHEREAS, the approved 2024 budget was developed based upon 2022 full-year actual spending and 2023 year-to-date spending and therefore was understated when compared to our experience in 2024; and

WHEREAS, the city utilizes professional services from third-party service providers such as legal and human resources; and

WHEREAS, expenditures on contractual services in 2024 have exceeded expectations and a budget reclassification is requested to cover spending through December 31, 2024; and

WHEREAS, the approved 2024 budget for such fees should be adjusted for the increased expenditures; and

WHEREAS, the Public Service department is planning to construct a street garage facility, and the estimated cost of construction exceeds the current 2024 appropriations; and

WHEREAS, the Public Service Director has identified the required additional funding for the project through a combination of appropriating some of the current carryover fund balance and reclassifying existing 2024 appropriations; and

WHEREAS, the Fire Escrow fund has received deposits of nearly one hundred thousand dollars (\$100,000) related to fire damage claims to resident homeowner's real property; and

WHEREAS, the Finance Department must issue a purchase order in order to encumber the funds for future distribution; and

WHEREAS, the approved 2024 budget did not contain appropriations for the disbursement of escrow funds in the Fire Escrow (502) fund; and

WHEREAS, the city is changing its' information technology service provider Keytel; and

WHEREAS, Keytel is currently hosting the Finance department's accounting and budgetary control system, VIP; and

WHEREAS, the city wishes to have the VIP software vendor, Software Solutions, begin hosting the VIP system for the city; and

WHEREAS, the approved 2024 budget did not contain sufficient appropriations for the payment of costs associated with the hosting of the VIP system; and

WHEREAS, the city changing its' information technology service provider will require the purchase of new network-related equipment such as, but not limited to, network servers, phones and firewalls; and

WHEREAS, the approved 2024 budget did not contain sufficient appropriations for the purchase of replacement network equipment; and

WHEREAS, pursuant to Section 5.04 of Article V of the Charter of the City of Pataskala, the Finance Department has determined that it is necessary to make certain amendments to the 2024 budget; and

WHEREAS, Ohio Revised Code Section 5705.41(B) provides, in part, that no subdivision or taxing unit shall "make any expenditure of money unless it has been appropriated in such chapter."

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PATASKALA, COUNTY OF LICKING, STATE OF OHIO, A MAJORITY OF ALL MEMBERS ELECTED OR APPOINTED THERETO CONCURRING, THAT:

Section 1: Council hereby authorizes a decrease in the Finance function, General Operating object in the amount of **seventy-nine thousand two hundred twenty-one dollars and sixty-nine cents (\$79,221.69)** from the **Pataskala JEDD Fund (Fund 204)** to return the previously collected JEDD infrastructure receipts to the Pataskala JEDD, as follows:

PATASKALA JEDD FUND

Finance

204.502.54799	General Operating	\$ 79,221.69
	Total Finance	\$ 79,221.69
	Total Pataskala JEDD Fund	\$ 79,221.69

Section 2: Council hereby authorizes an increase in the Police function, Capital Outlay object in the amount of **ten thousand one hundred seventy-five dollars (\$10,175.00)** from the **Police Fund (Fund 208)** to pay expenses associated with the purchase of a replacement cruiser, as follows:

POLICE FUND

Police

208.301.55302	Capital Outlay	\$ 10,175
	Total Police	\$ 10,175
	Total Police Fund	\$ 10,175

Section 3: Council hereby authorizes an increase in the appropriations in the Water Utility function, Contractual Services object in the amount of **thirty thousand dollars (\$30,000.00)** from the **Water Operations Fund (Fund 601)** to pay expenses associated with emergency leak repairs, as follows:

WATER OPERATIONS FUND

Water Utility

601.801.53699	Contractual Services	\$ 30,000
	Total Water Utility	\$ 30,000
	Total Water Operations Fund	\$ 30,000

Section 4: Council hereby authorizes an increase in the appropriations in the Sewer Utility function, Contractual Services object in the amount of **thirty thousand dollars (\$30,000.00)** from the **Sewer Operations Fund (Fund 651)** to pay expenses associated with emergency leak repairs, as follows:

SEWER OPERATIONS FUND

Sewer Utility

651.851.53699	Contractual Services	\$ 30,000
	Total Sewer Utility	\$ 30,000
	Total Sewer Operations Fund	\$ 30,000

Section 5: City Council hereby authorizes an increase in the appropriations in the Water Utility function, General Operating object in the amount of **fifty thousand dollars (\$50,000.00)** from the **Water Operations Fund (Fund 601)** to pay the increased costs of treatment chemicals and system replacement parts, as follows:

WATER OPERATIONS FUND

Water Utility

Various	General Operating	\$ 50,000
	Total Water Utility	\$ 50,000
	Total Water Operations Fund	\$ 50,000

Section 6: City Council hereby authorizes a decrease in the appropriations in the General Government function, General Operating object and an increase in the General Government function, Contractual Services object in the amount of **four thousand six hundred dollars (\$4,600.00)** from the **General Fund (Fund 101)** to pay the costs of third-party services such as Human Resources, as follows:

GENERAL FUND

General Government

101.101.54720	General Operating	\$ (4,600)
101.101.53210	Contractual Services	4,600
	Total General Government	\$ -
	Total General Fund	\$ -

Section 7: City Council hereby authorizes a decrease in the appropriations in the Public Service function, General Operating object and an increase in the appropriations in the Public Service function, Capital Outlay object in the amount of **seventy-five thousand dollars (\$75,000.00)** from the **Permissive Tax Fund (Fund 205)** to pay the costs of funding the construction of a new Public Service garage facility, as follows:

PERMISSIVE TAX FUND

Public Service

205.401.54120	General Operating	\$ (75,000)
205.401.55403	Capital Outlay	75,000
	Total Public Service	\$ -
	Total Permissive Tax Fund	\$ -

Section 8: Council hereby authorizes an increase in the appropriations in the Public Service function, Capital Outlay object in the amount of **seven hundred seventy thousand dollars (\$770,000.00)** from the **Street Fund (Fund 201)** to pay the costs of funding the construction of a new Public Service garage facility, as follows:

STREET FUND

Public Service

201.401.55403	Capital Outlay	\$ 770,000
	Total Public Service	\$ 770,000
	Total Street Fund	\$ 770,000

Section 9: City Council hereby authorizes a decrease in the appropriations in the Public Service function, General Operating object and an increase in the appropriations in the Public Service function, Capital Outlay object in the amount of **ten thousand dollars (\$10,000.00)** from the **Street Fund (Fund 201)** to pay the costs of purchasing street maintenance materials, as follows:

STREET FUND

Public Service

201.401.53699	Contractual Services	\$ (10,000)
201.401.54121	General Operating	<u>10,000</u>
Total Public Service		\$ -
Total Street Fund		<u><u>\$ -</u></u>

Section 10: Council hereby authorizes an increase in the appropriations in the General Government function, General Operating object in the amount of **one hundred fifty thousand dollars (\$150,000.00)** from the **Fire Escrow Fund (Fund 502)** to be able to issue payments to the respective homeowners or their contractors, as follows:

FIRE ESCROW FUND

General Government

502.108.54705	General Operating	<u>\$ 150,000</u>
Total General Government		<u>\$ 150,000</u>
Total Fire Escrow Fund		<u><u>\$ 150,000</u></u>

Section 11: Council hereby authorizes an increase in the appropriations in the Finance function, Contractual Services object in the amount of **four thousand dollars (\$4,000.00)** from the **General Fund (Fund 101)** to pay the costs associated with the transition of the city's accounting and budgetary control system (VIP) to a hosted web-based service and the first year's annual maintenance for the service, as follows, as follows:

GENERAL FUND

Finance

101.502.53261	Contractual Services	<u>\$ 4,000</u>
Total Finance		<u>\$ 4,000</u>
Total General Fund		<u><u>\$ 4,000</u></u>

Section 12: Council hereby authorizes an increase in the appropriations in the Finance function, Contractual Services object in the amount of **four thousand dollars (\$4,000.00)** from the **Street Fund (Fund 201)** to pay the costs associated with the transition of the city's accounting and budgetary control system (VIP) to a hosted web-based service and the first year's annual maintenance for the service, as follows, as follows:

STREET FUND

Finance

201.502.53261	Contractual Services	\$ 4,000
	Total Finance	\$ 4,000
	Total Street Fund	\$ 4,000

Section 13: Council hereby authorizes an increase in the appropriations in the Finance function, Contractual Services object in the amount of **four thousand dollars (\$4,000.00)** from the **Police Fund (Fund 208)** to pay the costs associated with the transition of the city's accounting and budgetary control system (VIP) to a hosted web-based service and the first year's annual maintenance for the service, as follows, as follows:

POLICE FUND

Finance

208.502.53261	Contractual Services	\$ 4,000
	Total Finance	\$ 4,000
	Total Police Fund	\$ 4,000

Section 14: Council hereby authorizes an increase in the appropriations in the Finance function, Contractual Services object in the amount of **four thousand dollars (\$4,000.00)** from the **Water Operations Fund (Fund 601)** to pay the costs associated with the transition of the city's accounting and budgetary control system (VIP) to a hosted web-based service and the first year's annual maintenance for the service, as follows:

WATER OPERATIONS FUND

Finance

601.502.53261	Contractual Services	\$ 4,000
	Total Finance	\$ 4,000
	Total Water Operations Fund	\$ 4,000

Section 15: Council hereby authorizes an increase in the appropriations in the Finance function, Contractual Services object in the amount of **four thousand dollars (\$4,000.00)** from the **Sewer Operations Fund (Fund 651)** to pay the costs associated with the transition of the city's accounting and budgetary control system (VIP) to a hosted web-based service and the first year's annual maintenance for the service, as follows:

SEWER OPERATIONS FUND

Finance

651.502.53261	Contractual Services	\$ 4,000
	Total Finance	\$ 4,000
	Total Sewer Operations Fund	\$ 4,000

Section 16: Council hereby authorizes an increase in the appropriations in the General Government function, Capital Outlay object in the amount of **seventeen thousand dollars (\$17,000.00)** from the **General Fund (Fund 101)** to pay the costs associated with the purchase of network equipment such as servers, phones, firewalls, video recording equipment, etc. to support the transition of the city's information technology service provider from Town and Country Technical Service (DBA Keytel) to Headway Strategy, LLC, as follows:

GENERAL FUND

General Government

101.105.55102	Capital Outlay	\$ 17,000
	Total General Government	\$ 17,000
	Total General Fund	\$ 17,000

Section 17: Council hereby authorizes an increase in the appropriations in the General Government function, Capital Outlay object in the amount of **seventeen thousand dollars (\$17,000.00)** from the **Street Fund (Fund 201)** to pay the costs associated with the purchase of network equipment such as servers, phones, firewalls, video recording equipment, etc. to support the transition of the city's information technology service provider from Town and Country Technical Service (DBA Keytel) to Headway Strategy, LLC, as follows:

STREET FUND

General Government

201.105.55102	Capital Outlay	\$ 17,000
	Total General Government	\$ 17,000
	Total Street Fund	\$ 17,000

Section 18: Council hereby authorizes an increase in the appropriations in the General Government function, Capital Outlay object in the amount of **seven thousand dollars (\$7,000.00)** from the **Police Fund (Fund 208)** to pay the costs associated with the purchase of network equipment such as servers, phones, firewalls, video recording equipment, etc. to support the transition of the city's information technology service provider from Town and Country Technical Service (DBA Keytel) to Headway Strategy, LLC, as follows:

POLICE FUND

General Government

208.105.55102	Capital Outlay	\$ 7,000
	Total General Government	\$ 7,000
	Total Police Fund	\$ 7,000

Section 19: Council hereby authorizes an increase in the appropriations in the General Government function, Capital Outlay object in the amount of **seventeen thousand dollars (\$17,000.00)** from the **Water Operations Fund (Fund 601)** to pay the costs associated with the purchase of network equipment such as servers, phones, firewalls, video recording equipment, etc. to support the transition of the city's information technology service provider from Town and Country Technical Service (DBA Keytel) to Headway Strategy, LLC, as follows:

WATER OPERATIONS FUND

General Government

601.105.55102	Capital Outlay	\$ 17,000
	Total General Government	\$ 17,000
	Total Water Operations Fund	\$ 17,000

Section 20: Council hereby authorizes an increase in the appropriations in the General Government function, Capital Outlay object in the amount of **seventeen thousand dollars (\$17,000.00)** from the **Sewer Operations Fund (Fund 651)** to pay the costs associated with the purchase of network equipment such as servers, firewalls, video recording equipment, etc. to support the transition of the city's information technology service provider from Town and Country Technical Service (DBA Keytel) to Headway Strategy, LLC, as follows:

SEWER OPERATIONS FUND

General Government

651.105.55102	Capital Outlay	\$ 17,000
	Total General Government	\$ 17,000
	Total Sewer Operations Fund	\$ 17,000

Section 21: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of Council and that all deliberations of the Council and any of the decision-making bodies of the City of Pataskala which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 22: This Ordinance shall take effect at the earliest time provided by the laws of the State of Ohio and the Charter of the City of Pataskala.

Attest:

Jessica M. Cumbo, Clerk of Council

Michael W. Compton, Mayor

Approved as to form:

Brian M. Zets, Law Director