



City of Pataskala

Legislative Report to Council

Legislative Report

February 3, 2025 Council Meeting

Unfinished Business

A. Ordinances

- **ORDINANCE 2024-4486 – THIRD READING - AN ORDINANCE DECLARING THE IMPROVEMENT OF CERTAIN REAL PROPERTY LOCATED IN THE CITY OF PATASKALA, LICKING COUNTY, OHIO TO BE A PUBLIC PURPOSE; DECLARING SUCH PROPERTY TO BE EXEMPT FROM REAL PROPERTY TAXATION; DESIGNATING SPECIFIC PUBLIC INFRASTRUCTURE IMPROVEMENTS THAT, ONCE MADE, WILL DIRECTLY BENEFIT THE PARCELS FOR WHICH IMPROVEMENT IS DECLARED TO BE A PUBLIC PURPOSE; REQUIRING ANNUAL SERVICE PAYMENTS IN LIEU OF TAXES; ESTABLISHING A MUNICIPAL PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND; AND PROVIDING RELATED AUTHORIZATIONS PURSUANT TO OHIO REVISED CODE SECTIONS 5709.40(B), 5709.42, 5709.43, 5709.832 AND 5709.85.**

This ordinance will establish a Tax Increment Financing (TIF) district for the “Fair Lady” properties in the northwest portion of the City. The TIF is a 75 percent, 10-year, school TIF. Staff worked with the Development Committee in creating the terms of the TIF. There is no development proposed on the properties at this time.

- **ORDINANCE 2025-4489 –THIRD READING - SUPPLEMENTAL APPROPRIATION**

We have identified a number of significant adjustments to the 2025 budget which require additional appropriations. **We respectfully request that Council hold the 3rd and final reading of the ordinance at the February 3rd meeting and approve the legislation at the February 3rd meeting. There have been no changes to the ordinance since the 2nd reading.**

- *Section 1: OPWC Refugee Road* – The city entered into an agreement with the Licking County Transportation Improvements District (TID) to improve Refugee Road. As a part of that agreement, the city applied for, and received, up to \$400.0 thousand in OPWC grant/loan funds. These funds were to be paid directly to the TID by OPWC. A pay application was submitted by the TID in December for \$378,579.90. Proper accounting requires that we book the revenues and the expenditure on our general ledger. As there was no appropriation prepared for 2025, we are requesting that Council increase the appropriations in the State Issue II Capital Improvements (OPWC) fund by the \$378,579.90. It will have a net

\$0 impact on the fund balance as we'll also be recording revenue in the same amount.

- *Sections 2-5: Human Resources* – When the 2025 budget was prepared, the appropriations for Clemans Nelson for human resource services was inadvertently overlooked. As a result, we are unable to issue a 2025 purchase order for that agreement. We are requesting a total of \$34,000 in additional appropriations spread out amongst the various key operating funds.
- *Section 6: Police Cruiser Replacements* – In 2024 the Police Department sold at auction a number of surplus cruisers for a total of \$6,206.15 and received an insurance settlement of \$10,175.00 for another cruiser that was totaled. The department would like to use those funds (\$16,381.15) toward the purchase of a replacement cruiser.
- *Sections 7-10: Income Tax Revenue Sharing Payments* - Income tax collections in 2024 exceeded expectations. Unfortunately, one of the consequences resulting from increased collections is that the costs of making revenue-sharing payments to the school districts in 2025 will also increase. The original revenue sharing numbers in the budget were based upon the lower level of revenue sharing made in previous years. These sections represent the increases necessary to cover those expenses.
- *Sections 11-14: Computer Replacements* – As a part of the transition of information technology service providers from Keytel to Headway Strategies, a review of existing computer equipment was performed. In many cases, computers are 6-8 years old, and need replaced. The total cost of replacing the desktop and laptop computers is estimated to be approximately \$25,000, which was not included in the 2025 budget. Replacing them at the point of conversion makes sense as legacy systems and security software would not be still on the computers, eliminating a potential point of error. We would split the cost evenly amongst the 4 operating funds (no charge to the Police fund as they maintain their own computer networks). These sections represent the increases necessary to cover those expenses.

B. Resolutions

New Business

A. Ordinances

Consent Agenda

3. Motions

4. Resolution

➤ **RESOLUTION 2025-017 - A RESOLUTION TO ACCEPT AND CONFIRM INFRASTRUCTURE IMPROVEMENTS FOR THE FOREST RIDGE, SECTION 3 DEVELOPMENT FOR PUBLIC MAINTENANCE AND OPERATION BY THE CITY OF PATASKALA**

Approval of this resolution will indicate formal acceptance of infrastructure improvements for the Forest Ridge, Section 3 Development by The City of Pataskala. These improvements include utilities and roadway per plan and as platted for Ruby Road, Fannin Drive, Pioneer Way, and Paloma Lane.

Full-time third-party inspection was present throughout construction of this project to verify materials and installation on behalf of the City, and all testing was verified to be completed successfully in accordance with all applicable construction and material specifications.

Once all items were complete and verified, a site walk-through was conducted by the Public Service Director and Utility Director representatives to review the project and generate a punch-list of outstanding items. Accordingly, a Certificate of Substantial Completion has been executed, and indicates a date of December 12, 2024 as the beginning of the 2-year maintenance period.

In accordance with City requirements for acceptance, as-built plans, a 2-year maintenance bond in the amount of 10% of the value of the public improvements, and an executed stormwater maintenance agreement have all been submitted to the City by the Developer. In addition, and due to weather, the developer has provided a performance bond for miscellaneous, minor items that have yet to be completed.

As the work has been certified to be substantially complete, and all the necessary steps have been completed, it is recommended that Resolution 2025-017 be approved.

➤ **RESOLUTION 2025-018 - A RESOLUTION TO ACCEPT AND CONFIRM INFRASTRUCTURE IMPROVEMENTS FOR THE HERON MANOR, SECTION 6 DEVELOPMENT FOR PUBLIC MAINTENANCE AND OPERATION BY THE CITY OF PATASKALA**

Approval of this resolution will indicate formal acceptance of infrastructure improvements for the Heron Manor, Phase 5 Development by The City of Pataskala. These improvements include utilities and roadway per plan and as platted for Waterlily Lane and Isaac Tharpe Street.

Full-time third-party inspection was present throughout construction of this project to verify materials and installation on behalf of the City, and all testing was verified to be completed successfully in accordance with all applicable construction and material specifications.

Once all items were complete and verified, a site walk-through was conducted on behalf of the Public Service Director and Utility Director to review the project and generate a punch-list of outstanding items. Accordingly, a Certificate of Substantial Completion has been executed, and indicates a date of December 20, 2024 as the beginning of the 2-year maintenance period.

In accordance with City requirements for acceptance, as-built plans, a 2-year maintenance bond in the amount of 10% of the value of the public improvements,

and an executed stormwater maintenance agreement have all been submitted to the City by the Developer.

As the work has been certified to be substantially complete, and all the necessary steps have been completed, it is recommended that Resolution 2025-018 be approved.

➤ **RESOLUTION 2025-019 – A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH LICKING REGIONAL WATER DISTRICT TO PROVIDE UTILITY TAPS AT THE MINK STREET GARAGE**

As part of the project for the new building at the Mink Street Garage facility, water and sewer taps will be needed. As this facility is in the service area of LRWD, the PSD has been working with them on a developer's agreement, which is standard for the District. Note that in this case, the City is the developer.

Coincidentally, it was discovered that the City has been housing some of the District's communications equipment in the Beechwood Trails water tower. None of the current employees with the City, nor the District, were aware of this situation, but the District wants to continue to use this location, and the City has no qualms with continuing this arrangement.

As both entities are in need of something from the other, it has been negotiated that the District will be allowed to maintain their equipment in the City's tower, and in exchange, the District will waive the tap and capacity fees for water and sewer services at the Mink Street Garage. The City will, of course, still need to pay monthly usage fees. This has a significant impact in fee reduction for the City, at an estimated \$144,000, and only requires that we continue to provide a location for the District's communication equipment, which will simply remain where it has been for many years.

Approval of this Resolution is recommended.

➤ **RESOLUTION 2025-020- A RESOLUTION CONSENTING TO THE OHIO DEPARTMENT OF TRANSPORTATION'S PROJECT TO REHABILITATE THE KEY BOULEVARD BRIDGE (SFN4564014) (PID NUMBER 122962) IN THE CITY OF PATASKALA**

ODOT has awarded the City \$1,000,000 to go toward replacing the superstructure on the Key Boulevard bridge that is located just east of Township Road in the Brightwaters Subdivision. This award is through the State Municipal Bridge program, and the program is set up such that ODOT manages the design and construction of the project. The City will be involved in the process and have some financial responsibility, but ODOT will take the lead.

Accordingly, ODOT requires this legislation be approved by the City before they move forward. It spells out basic project requirements and responsibilities, and provides details regarding the governing state and federal laws. The language for Resolution 2025-020 has been provided by ODOT and is required to be approved by the City as written. As the title suggests, this legislation provides ODOT with the City's consent for ODOT to move forward with the project.

Approval of this Resolution is recommended.

➤ **RESOLUTION 2025-021- A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT TO PURCHASE A 2025 FORD, MODEL F550 SUPER DUTY, CREW CAB, 1-TON, 4-WHEEL DRIVE SERVICE TRUCK FROM COUGHLIN AUTOMOTIVE THROUGH THE STATE OF OHIO COMPETITIVE**

PURCHASING PROGRAM, AND TO ENTER INTO A CAPITAL LEASE AGREEMENT FOR THE PROCUREMENT OF THIS EQUIPMENT

Approval of this resolution would provide for the Public Service Department (PSD) to purchase a new 1-ton service truck. This truck will be an addition to the fleet to keep up with expansion of the City's roadway network and expansion of the Public Service Department. The purchase of a new 1-ton service truck is a PSD Capital Improvements project as identified in the approved 2025 budget as SVC-25-004.

This truck will be outfitted with a bed and plow accessories package, in accordance with Resolution 2025-023, but will also be used year-round. In the wintertime, it will be used for snow removal on smaller streets and alleys, where a larger truck is more cumbersome to operate. The smaller truck will fit better and be more maneuverable, thus more effective in these smaller areas. This also offers an opportunity for new guys, with less plowing experience, to get some hours plowing, without being in a larger truck. In the summertime, it will be used for operations such as crack sealing and durapatching, where several crew members are needed to complete these tasks.

The addition of this new truck will enable the department to utilize all available personnel, including the new maintenance worker, and will allow for better response to snow events. Similarly, with a growing number of employees, this truck will also allow more flexibility in operations to split crews and tackle multiple jobs at once.

Approval of this resolution is recommended.

➤ **RESOLUTION 2025-023 - A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT TO PURCHASE A BED AND PLOW ACCESSORY PACKAGE FROM ACE TRUCK EQUIPMENT AND TO ENTER INTO A CAPITAL LEASE AGREEMENT FOR THE PROCUREMENT OF THIS EQUIPMENT**

Approval of this resolution would provide for the Public Service Department (PSD) to purchase a bed and plow accessories package for the new 1-ton service truck that is proposed in Resolution 2025-021. The purchase of the plow accessories package is included in the PSD Capital Improvements project for a 1-ton service truck with plow accessories as identified in the approved 2025 budget as SVC-25-004.

The service truck as proposed in Resolution 2025-021 does not come equipped with a bed, hydraulics, or plowing accessories. This Resolution would provide all items necessary for the service truck to be fully outfitted and functional for snow removal operations.

Approval of this resolution is recommended.